



SUPPLEMENTAL/BID BULLETIN NO. 1

Procurement of Consulting Services for the Production of Creative Assets (2nd Posting) (DOT-SBAC REI No. 2023-027)

This **Supplemental/Bid Bulletin No. 1** is issued to the lone shortlisted bidder to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the Pre-Bid Conference held on 17 November 2023 for the aforementioned project. This shall form part of the Bidding Documents

I. The following clarifications are provided for the guidance and reference of the shortlisted bidders:

A. Section VI. Terms of Reference

❖ **III. Scope of Work and Deliverables**

- DOT Foreign Offices are not part of the sites for the overall re-branding of the interior and exterior DOT offices. It will only cover the Central Office and 16 Regional Offices.
- The number of translated materials for the produced creative assets will be considered in the total required number of assets stipulated in the Terms of Reference (TOR).

B. Others

- ❖ The winning bidder may coordinate with DOT's existing supplier and logistics team as needed.
- ❖ The winning bidder should be made aware that the General Services Division (GSD) will conduct an inspection with regard to the completion of the produced creative assets.

C. On the Pitch Presentation

- ❖ Shortlisted bidders who will be declared "passed" during the opening of Technical Bids on **30 November 2023 (10:00 AM) at the 4th Floor Conference Room, DOT Bldg., Makati**, will be required to present to the DOT Officials, SBAC Members, SBAC TWG and other tourism stakeholders that the DOT may invite during the pitch presentation.
- ❖ Bidders will be given thirty (30) minutes to present (excluding the question-and-answer portion) on 01 December 2023, 10:00 a.m. at the Multi-Purpose Hall, 6th Floor DOT Bldg., Makati City.
- ❖ Shortlisted bidders are requested to submit four (4) hard copies and soft copy in flash drive of their presentation deck in a separate envelope (labeled as "Presentation Deck") to be submitted together with the Technical Bid and Financial Bid envelopes on **30 November 2023 (until 9:00 A.M.)** at the Procurement Management Division (PMD) Office, 4th floor, DOT Bldg.

For the guidance and information of all concerned.

22 November 2023

USEC. FERDINAND C. JUMAPAO
DOT-SBAC Chairperson

