



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9445212
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF OFFICE EQUIPMENT AND SUPPLIES
Area of Delivery Metro Manila

Solicitation Number:	NP-SVP 2023-02-050	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	General Merchandise		
Approved Budget for the Contract:	PHP 85,853.59	Document Request List	0
Delivery Period:	7 Day/s		
Client Agency:		Date Published	04/02/2023
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph	Last Updated / Time	03/02/2023 15:57 PM
		Closing Date / Time	08/02/2023 17:00 PM

Description

TECHNICAL SPECIFICATIONS

LOT 1

1,000 pieces of Storage Box with Lid for Legal Size documents
 - Color: Brown Kraft
 - Size: W=12 inches X L=15.5 inches X H=10 inches
 - With Lid

LOT 2

1 piece of Acrylic Glass Board
 - Size: 40 inches X 28 inches X 4.5mm Thickness
 - Material: Frosted Acrylic Glass
 - With four (4) advertising bolts and screw (preferred color: Gold)

- Other Features: Wall Mount; To be used as White Board

LOT 3

1 unit Self-Inking Stamp

- Frame: Steel and Plastic or Sturdy all Plastic Frame

- Four band date and 12-year band

- With Locking Mechanism

- With Self-Inking Stamp

- With removable and refillable ink pad, double color (color of date should be red and the rest should be black and or blue)

- Size of Imprint: at least 30mm. X 45mm.

- Other Features: Customizable - Design should be same as the attached picture

(with the revision of the office indicated in the photo, it should be "DOT - Office of the Director for Administrative Service"). - See attached Associated Components for your reference (Technical Specifications)

Approved Budget for the Contract: PhP85,853.59

Terms of Payment: Government Terms

NOTE:

Partial Bids are allowed. All goods are grouped in Lots. Bidders shall have the option of submitting of a proposal on any or all Lots, and evaluation and contract award will be undertaken on a per Lot basis.

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Other Information

The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit
2. PhilGEPS Number/Certificate of PhilGEPS Registration
3. Duly Notarized Omnibus Sworn Statement

Kindly submit your quotation together with the required valid documents via email not later than February 8, 2023 (5:00pm)

Created by TERESITA A. ROMANES

Date Created 01/02/2023

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