



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9447366
Procuring Entity DEPARTMENT OF TOURISM
Title Corporate Giveaways for the NTDP 2023-2028 Tourism Stakeholders National Summit
Area of Delivery

Solicitation Number:	RFQ NP-SVP No. 2023-02-054	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Corporate Giveaways	Date Published	02/02/2023
Approved Budget for the Contract:	PHP 180,000.00	Last Updated / Time	02/02/2023 00:00 AM
Delivery Period:		Closing Date / Time	06/02/2023 11:00 AM
Client Agency:			
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph		

Description

TECHNICAL SPECIFICATION OF CORPORATE GIVEAWAY
 Merchandise Supplier
 NTDP 2023-2028 Tourism Stakeholders National Summit
 March 15, 2022

BACKGROUND

The Department of Tourism (DOT) has the full support of the various tourism stakeholders and has been actively involved in tourism planning and development both at the national, regional, and local levels. At the national level, the DOT is the key agency for policy-making, planning, regulation, and overall destination development. At the regional level, tourism planning and development are coordinated by the regional offices. The various tourism stakeholders call for a mechanism to better coordinate and manage the diverse goals which may in some cases be in conflict.

As the formulation of the National Tourism Development Plan (NTDP) 2023-2028 is being crafted, eliciting inputs/comments from the national tourism stakeholders is essential. The NTDP 2023-2028 will provide direction and development framework for the national and local tourism stakeholders in their journey to full recovery.

In this regard, the DOT is looking for a supplier of Corporate Merchandise to be distributed to the delegate of the National Summit.

REQUIREMENT/CONDITIONS

Must be willing to provide services on a send-bill arrangement/government procedure
 Must be able to produce 300 pcs of laptop/messenger bag with the following specifications:
 Premium manmade leather (synthetic leather);
 Colors: Black and Dark Gray;
 Size: can fit a 15.6" laptop;
 Dimension: 41*30*6 cm;
 Adjustable, padded shoulder strap extends 52-inches;
 Main compartment with zipper pocket, full front flap, and zipper pocket at the back;
 DOT Logo at least 2 inches in diameter with the name of the event;
 Must be willing to provide product warranty/return and exchange of defective items;
 Must be able to produce the materials within the period agreed upon by the parties;
 The winning bidder must be able to comply with the design (sample attached hereto) conforming with the specifications by the end-user;
 The winning bidder, however shall be determined not solely based on the amount of the bid but shall also consider the overall compliance with the design and quality of the submitted sample;
 Packaging and Label. Each bag must be individually packed;
 Complete number of items shall be delivered within twenty-five (25) days upon the receipt of the final approved design.

QUALIFICATION REQUIREMENTS

The merchandising supplier must be duly established in the Philippines;
 The merchandising supplier must have undertaken a similar material production in the last three (3) years; and
 The merchandising supplier must have been in existence for the last three (3) years and with an aggregate cost of at least fifty percent of the approved budget cost of the project.

APPROVED BUDGET FOR THE CONTRACT AND MODE OF PAYMENT

The approved budget for the contract is One Hundred Eighty Thousand Pesos (PhP 180,000.00) inclusive of all applicable taxes, government procedure and send bill arrangement

Other Information

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION
 Department of Tourism
 Makati City

with details such as:

Name of the Bidder/Company:
 Address of the Bidder/Company:
 Title of the Project:
 RFQ NP-SVP No. 2023-02-054
 Other Information

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements to nplucman@tourism.gov.ph on or before 06 February 2023, 11:00 am. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 01/02/2023

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