



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9435804
Procuring Entity DEPARTMENT OF TOURISM
Title Services of a Tour Operator for the International Mediterranean Tourism Market (IMTM) and the Bisita Be My Guest (BBMG) Program Launch on February 8-17, 2023

Area of Delivery

Solicitation Number:	RFQ NP-SVP 2023-01-044	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract:	PHP 287,681.63	Document Request List	1
Delivery Period:			
Client Agency:		Date Published	28/01/2023
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph	Last Updated / Time	28/01/2023 00:00 AM
		Closing Date / Time	31/01/2023 11:00 AM

Description

TECHNICAL SPECIFICATIONS

I. BIDDER : Tour Operator or Travel Agent

II. PROJECT TITLE: International Mediterranean Tourism Market (IMTM) and the Bisita Be My Guest (BBMG) Program Launch February 8 to 17, 2023 (inclusive of travel time)

III. BACKGROUND:

The Department of Tourism (DOT) is in need of the services of a DOT-accredited, Metro Manila-based tour operator or a travel agent (preferably IATA member) engaged in the business of providing international air tickets and land transfers in connection with the official travel of DOT OPMD officers to Israel to participate in the International Mediterranean Tourism Market (IMTM) and the launch of the Bisita Be My Guest Program.

IV. OBJECTIVES:

The following are OPMD's objectives in participating in the IMTM:

- To increase Philippine tourism product and destination knowledge among tour operators, travel agents, media, and consumers to encourage tourist traffic from Israel;
- To establish and maintain network linkage with the travel trade, media, and travel influencers from Israel;
- To support the Secretary's directive to diversify product portfolio through multidimensional tourism, the OPMD,

through participation in private sectors, will utilize these events to sell the Philippine tour packages and to further develop more segment-specific travel programs that would convert interest to actual post-pandemic travel; and

- To reinforce the Secretary's directive to develop over-wintering travel programs and tour packages curated for the Israeli market.
- To launch the Bisita Be My Guest Program in Israel

V. MINIMUM REQUIREMENTS:

- A. Must be accredited by DOT and based in Metro Manila;
- B. Must be willing to provide services on send-bill arrangement;
- C. Must have experience in handling DOT domestic tour groups within the last two years; and
- D. Provide extended / longer option dates and options for re-booking of dates, in case of postponement of an activity, emergencies, and/or force majeure occurrences.

VI. SCOPE OF WORK

1. Two (2) round-trip economy-class international air tickets

Itinerary:

Date Route Flight details and timing(s) Remarks

Feb 8 Manila – Dubai – Tel Aviv ETD 1150pm – ETA 350am (+1) Manila – Dubai, UAE

ETD 815am – ETA 950am Dubai – Tel Aviv

Feb 16 Tel Aviv – Dubai – Manila ETD 625pm – 1125pm Tel Aviv – Dubai, UAE

(Feb 17) ETD 350am – 400pm Dubai – Manila

Passenger Names:

Mr. Raymund Glen A. Agustin

Passport number: S0027282A5

Mr. Stalingrad F. Samson

Passport number: S0025924A

Luggage Allowance (per passenger): 35 kgs.

2. Additional luggage allowance: 30 kgs. only (both ways)

Purpose: This will be used for the DOT promotional materials, event materials that will be used in DOT's participation in IMTM and the BBMG Program Launch (and will be brought back to the Philippines), as well as printed promotional materials (that were collected from the booth displays) of competitor NTOs, Israeli partners and stakeholders who joined IMTM. These will be used for market intelligence, best practices, benchmarking and market development efforts for Israel and Mediterranean region.

3. Land transfers:

Date: February 8, 2023

Route: DOT office to NAIA Terminal 3

Purpose: transfer promotional and DOT materials to be used in DOT's participation in IMTM and the BBMG Program Launch

Date: February 17, 2023

Route: NAIA Terminal 3 to DOT office

Purpose: To return the DOT promotional materials, event materials that were used in DOT's participation in IMTM and the BBMG Program Launch, as well as printed promotional materials (that were collected from the booth displays) of competitor NTOs, Israeli partners and stakeholders who joined IMTM. These will be used for market intelligence, best practices, benchmarking and market development efforts for Israel and the Mediterranean region.

Other Requirements:

Supplier must be DOT Accredited tour operator or travel agent

Airline tickets must be re-bookable and refundable

Includes international travel insurance for each passenger

Show a breakdown of quotation (taxes and charges, fuel charges and service charges)

Amenable to send-bill arrangement/government procedure

Financial bid/proposal shall be converted to Philippine currency

Travel Insurance: International travel insurance for 15 days to Israel / Mediterranean region

Other Information

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION

Department of Tourism

Makati City

with details such as:
Name of the Bidder/Company:
Address of the Bidder/Company:
Title of the Project:
RFQ NP-SVP 2023-01-044

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In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements IN A SEALED ENVELOPE on or before 31 January 2023, 11:00 a.m. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 27/01/2023

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