

## TERMS OF REFERENCE

### I. PROJECT/ACTIVITY:

#### PROCUREMENT OF REVERSIBLE JACKETS FOR DOT BIRTHDAY CELEBRATORS

### II. SPECIFICATIONS:

Type	Color	Material	Details
<b>SIDE 1</b>			
<b>Corporate</b>	Black	100% cotton	<ul style="list-style-type: none"> <li>▪ DOT logo embroidered on the left chest</li> <li>▪ With collar, hand pockets with zipper and buttons</li> <li>▪ Full Zip</li> </ul>
<b>SIDE 2</b>			
<b>Hoodie</b>	Gray	100% polyester (water resistant)	<ul style="list-style-type: none"> <li>▪ DOT logo embroidered on the left chest</li> <li>▪ With detachable hood (zipped), hand warming pockets with zipper and buttons</li> <li>▪ Full Zip</li> </ul>

Sizes : Assorted (S, M, L, XL and XXL)

Quantity : 863 pcs.

Estimated Amount : Php 1,500.00/pc.

Delivery Dates Schedule:

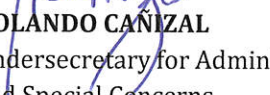
	Dates of Delivery
January-June 2018	15 May 2018
July 2018	15 June 2018
August 2018	15 July 2018
September 2018	15 August 2018
October 2018	15 September 2018
November 2018	15 October 2018
December 2018	15 October 2018

Note:

- Submit sample of jacket per size according to men and women's fit before final determination of quantity per size .
- Payment, production and delivery depends on the actual number of manpower complement per actual orders made.

- III. TOTAL BUDGET** : One Million Two Hundred Ninety Four Five Hundred Pesos (Php 1,294,500.00)
- IV. TERMS OF PAYMENT** : Government Procedures
- V. CONTACT PERSON** : **ALLAN B. BACULI**  
Human Resource Division  
Tel. No. 459-5200 to 30 local 407 and 408

APPROVED / DISAPPROVED:

  
**ROLANDO CANIZAL**  
Undersecretary for Administration  
and Special Concerns

**CORPORATE (Side 1)**

Fabric: 100% cotton

Color: Black



Collared

DOT logo

Hand pockets  
with zipper

Full Zip

with buttons

**HOODIE (Side 2)**

Fabric: 100% polyester

(Water resistant)

Color: Gray



Detachable hood (zipped)

DOT logo

Black lining

Full Zip

Hand warming  
Pockets with zipper

with buttons