

TERMS OF REFERENCE
Printing Services
Local Tourism Code Manual

I. Background

The Department of Tourism (DOT) introduced the Regulatory Impact Assessment (RIA) to promote the development of regulations that follow best practice principles that shape better regulations for people and businesses. RIA results in the improvement of the quality of new regulations to promote transparency, rigor, and consistency in the development and application of rules and regulations, and removal or revision of unnecessary and excessive rules and regulations.

The development of the Local Tourism Code Manual provides the local government units (LGUs) a comprehensive instruction, timeline, templates, and a set of tools to develop a local tourism code that is reflective of the needs and circumstances of tourism in their localities and contribute to creating a business-friendly environment.

II. Specifications

Material : Cover page: Semi-gloss board
Inner pages: C2s 100gsm matte paper
Color : Colored text and banner for cover pages
Black print pages: 88
Colored pages: 10
Specification : Cover pages for layout of printing press (guideline to be provided)
50 pages offset printing
ISO A4 size (portrait orientation)
(Attached is the pdf format of printable materials)
Quantity : 3050 copies

III. Total Amount for the Project: PHP 232,000.00

IV. Delivery Date: 15 December 2022

V. Other Requirements: Show sample printed items upon bidding

VI. Payment: Government Procedure

VII. Contact Details:

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