



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 9309668
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Janitorial Services for CY 2023
Area of Delivery

Solicitation Number:	DOT BAC IB No. 2022-023 (EPA)	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	9
Procurement Mode:	Public Bidding	Bid Supplements	1
Classification:	Goods - General Support Services	Document Request List	7
Category:	Janitorial Services	Date Published	07/12/2022
Approved Budget for the Contract:	PHP 6,762,010.00	Last Updated / Time	13/12/2022 07:43 AM
Delivery Period:	10 Month/s	Closing Date / Time	03/01/2023 09:00 AM
Client Agency:			
Contact Person:	Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 dot.bac@tourism.gov.ph		

Description

INVITATION TO BID FOR THE Procurement of Janitorial Services for CY 2023

1. The Department of Tourism (DOT), through the General Appropriation Act 2023 intends to apply the sum of Six Million Seven Hundred Sixty-Two Thousand Ten Pesos (Php6,762,010.00) being the ABC to payments under the contract for "Procurement of Janitorial Services for CY 2023" (Project Identification No. DOT-BAC IB 2022-023 Early Procurement Activity (EPA). For the purpose of early procurement authorized under Section 7.6 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the proposed budget under the FY 2023 National Expenditure Program shall be used as basis. The period for the performance of the obligations under the Contract shall not go beyond the validity of the appropriation for the Project. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The DOT now invites bids for the above Procurement Project. Delivery of the Goods is required for March 01 to December 31, 2023. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the Bids and Awards Committee (BAC) Secretariat through the contact details given below and inspect the Bidding Documents as posted on the websites of the DOT and

the Philippine Government Electronic Procurement System (PhilGEPS).

5. A complete set of Bidding Documents may be acquired by interested Bidders from December 7 to 26, 2022 (8:00 a.m. to 5:00 p.m.) and December 27, 2022 (until 9:00 a.m.) from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Philippine Pesos (PhP10,000.00) OR deposited to:

Account Name Department of Tourism-Regular Trust
Account Number 00-0-05002-407-4
Beneficiary's Bank Development Bank of the Philippines (DBP)
Bank Branch F. Zobel Branch
Address 809 J.P Rizal corner F. Zobel St., Makati City, Philippines
(Note: Pls. send copy of the Transaction report or any proof of payment at the email address moalmazan@tourism.gov.ph

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of DOT, provided that bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. The DOT will hold a Pre-Bid Conference on December 14, 2022 at 11:30 a.m. at the 3rd Floor, Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Avenue, Makati City, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission on or before December 27, 2022 at 9:00 a.m. only at the office address indicated below. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on December 27, 2022 at 10:30 a.m at the given address below.

10. All documents shall be current and updated and any missing document in the checklist is a ground for outright rejection of the bid. Bidder shall submit one (1) original and five (5) photocopies of the first and second components of its bid in sealed envelope.

To facilitate the evaluation of the bids, bidders are advised to follow the arrangement in the checklist when placed in an Envelope, with documents bounded, tabbed and labeled accordingly.

11. The DOT reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

Mr. GODOFREDO R. MALDONADO, JR.
Head, DOT-BAC Secretariat
Procurement Management Division, 4th Floor, DOT Bldg.
351 Sen. Gil Puyat Ave., Makati City
Telephone Nos. 8459-5200 to 30 Loc. 425
Email Address: grmaldonado@tourism.gov.ph
Website Address: www.tourism.gov.ph

13. You may visit the following websites:

For downloading of Bidding Documents: www.tourism.gov.ph /www.philgeps.gov.ph

(SGD) ASEC. REYNALDO L. CHING
DOT-BAC Chairperson

Pre-bid Conference

Date	Time	Venue
14/12/2022	11:30:00 AM	3rd Floor, Conference Room, DOT Bldg. #351 Sen. Gil Puyat Avenue, Makati City

Remarks

Pls. refer to the attached Notice of Postponement.

Created by Maria Alma O Almazan

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