

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number

9187547

Procuring Entity

DEPARTMENT OF TOURISM

Title

PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR VIETNAM ON NOVEMBER 10-15, 2022

Area of Delivery

Solicitation Number:	2022-11-257	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract:	PHP 180,503.86	Document Request List	1
Delivery Period:			
Client Agency:		Date Published	04/11/2022
Contact Person:	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com	Last Updated / Time	04/11/2022 00:00 AM
		Closing Date / Time	07/11/2022 10:00 AM

Description TECHNICAL SPECIFICATIONS BIDDER : Tour Operator / Ground Handling Services PROJECT TITLE : Begin Education Fairs in Vietnam PROJECT DATE : 10 to 15 November 2022 I. PROJECT OBJECTIVES Begin Group is a trusted and leading education fair organizer that runs over 50 education fairs every year in Europe and Asia. Its market expertise and vast partnerships with education and study abroad agencies enabled the company to mount successful events beneficial for participating educational institutions. Vietnam is an emerging market for Philippine English as a Second Language (ESL) which also showed great interest in the ESL and review programs of the country, such as the International English Language Testing System (IELTS) and Test of English for International Communication (TOEIC). The Office of Product and Market Development (OPMD) will be participating in the Begin Education Fairs in Vietnam to sustain the interest of the Vietnamese market in Philippine ESL. The Department of Tourism (DOT) is in need of services of a local tour operator or travel agency engaged in the business of providing international air tickets and domestic air tickets to Vietnam. II. MINIMUM REQUIREMENTS A. Must be accredited by the DOT and must abide to the Memorandum Circular on the Health and Safety Guidelines Governing the Operations of Travel and Tour Agencies and Tour Guides under the New Normal; B. Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS); and C. Must be willing to provide services on send – bill arrangement. III. SCOPE AND WORK DELIVERABLES A. International Air Tickets • Provision of economy class international air tickets inclusive of 30 kg baggage allowance per person • Participants: OPMD Representatives • No. of Pax: 2 pax 1. Date: 10 November 2022 Preferred Flight Details: Manila to Hanoi ETD: 0650H ETA: 1315H Requirements: Travel Insurance and tickets must be re-bookable and refundable
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2. Date: 15 November 2022
Preferred Flight Details: Ho Chi Minh to Manila
ETD: 0935H
ETA: 1320H

- Requirements:
- Travel insurance
 - Tickets must be re-bookable and refundable

If above flights have been fully booked, the supplier may present the next available flight option provided that it will not exceed the prescribed budget.

- B. Domestic Air Tickets
- Provision of economy class domestic air tickets inclusive of 23 kg check-in baggage allowance per person
 - Participants: OPMD Representatives
 - No. of Pax: 2 pax

1. Date: 13 November 2022
Preferred Flight Details: Hanoi to Ho Chi Minh
ETD: 0900H
ETA: 1115H
Requirements: Travel Insurance and tickets must be re-bookable and refundable

If above flights have been fully booked, the supplier may present the next available flight option provided that it will not exceed the prescribed budget.

IV. BUDGET

The total budget is ONE HUNDRED EIGHTY THOUSAND FIVE HUNDRED THREE PESOS AND 86/100 (PHP 180,503.86) inclusive of all applicable taxes and should cover all requirements enumerated above.

NOTE: The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

V. CONTACT INFORMATION

Project Officer : MARISSA A. MASANGKAY
Office Address : OPMD-Education Tourism
5F The New DOT Building
351 Sen Gil Puyat Avenue
Brgy. Bel Air, 1200 Makati City
Email Address : mamasangkay@tourism.gov.ph
marissa_masangkay@yahoo.com

Approved by:

PAULO BENITO S. TUGBANG, M.D.
Director
Office of Product and Market Development

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPS' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPS Registration Number
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 07 NOVEMBER 2022 @ 10:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.
Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:
Bank Name : _____
Bank Account Number : _____
Account Name : _____
Other Bank has charges : _____

Created by Clara Cortez Buscano
Date Created 03/11/2022

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