



## SUPPLEMENTAL / BID BULLETIN NO. 1

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify, and/or amend items in the Bidding Documents as discussed and agreed during the virtual Pre-Bid Conference held on 07 October 2022 for the **Procurement of Memorabilia for PRAISE Awards (DOT-BAC-IB No. 2022-008 2<sup>nd</sup> Posting)**.

### Section VII. Technical Specifications

Additional Requirements
<ul style="list-style-type: none"><li>• The prospective supplier must indicate the following and other relevant description or specifications of the goods or services offered:<ul style="list-style-type: none"><li>a. Features of the Digital Gift Certificates;</li><li>b. Complete instructions on how to generate or use of the Digital Gift Certificates and alternative or options in case of offline system;</li><li>c. List of Merchandise or Stores nationwide where the gift certificates (digital or hard copy) are accepted – both online and physical stores.</li><li>d. Statement that it will be in the account or responsibility of the service provider if there is an error made in the distribution of the Digital Gift Certificates to DOT recipients.</li></ul></li><li>• For the awarded bidder:<ul style="list-style-type: none"><li>a. The awarded supplier must designate an authorized person to distribute the digital gift certificates to the identified DOT recipients. The official list of DOT recipients will be issued by the DOT Human Resource Division (HRD) to the awarded service provider.</li><li>b. The awarded supplier shall provide an orientation on the use of the digital gift certificates to the recipients</li><li>c. The awarded supplier must submit a report showing proof that the Digital Gift Certificates were received by the DOT recipients. This report shall be part of the supporting documents to be submitted for processing of payment</li><li>d. Any personal information released by the DOT to the awarded supplier, in relation to the official distribution of the gift certificates, shall be utilized without violating the Data Privacy Law.</li></ul></li></ul>

Please refer to the attached revised Section VII. Technical Specifications.

This Bid Bulletin shall form an integral part of the Bidding Documents.

For the guidance and information of all concerned.

  
**ASEC. REYNALDO L. CHING**  
DOT-BAC Chairperson

13 October 2022

## ***Section VII. Technical Specifications***

## Technical Specifications

Item	Specification	Statement of Compliance
		<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>

	<p><b>I. Minimum Requirements:</b></p> <ol style="list-style-type: none"> <li>1. Supplier must have a Certificate of PhilGEPS Registration (Platinum)</li> <li>2. Must have an experience of similar contract for the last two (2) years</li> <li>3. Contract awardee must have single largest completed contract similar to the contract to be bid amounting fifty percent (50%) of the Approved Budget for the Contract (ABC).</li> </ol> <p>(Note: For purposes of this procurement, “similar contract” means experience in the supply and delivery of plaques or gift cards/ certificates/cheques)</p> <p><b>II. Schedule of Requirements:</b></p> <p>Memorabilia for 75 PRAISE Awardees with the following specifications and quantity:</p> <ul style="list-style-type: none"> <li>• Digital Gift Certificates/Digital Gift Cheques/Digital Gift Cards/Digital Gift Shopping Cards amounting to PhP2,820,000.00 <b>OR</b> 5,640 pcs. of Regular Gift Certificates/Gift Cheques/Gift Cards/Gift Shopping Cards</li> <li>• Must be redeemable or may be used to purchase goods or items in different commercial establishments (e.g. Department Stores/Supermarkets, Drugstores). Bidder must be able to provide list of participating merchants where the Digital Gift Certificates/Digital Gift Cheques/ Digital Gift Cards/Digital Gift Shopping Cards or Regular Gift Certificates/Gift Cheques/Gift Cards/Gift Shopping Cards can be redeemed.</li> <li>• No expiration date</li> </ul>	
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	<ul style="list-style-type: none"> <li>• With individual envelope (75 pcs.)- For Regular Gift Certificates</li> <li>• The denomination of the GCs shall be PhP500.00 each (For Regular Gift Certificates)</li> <li>• Must be transferred individually to the accounts of awardees (For Digital Gift Certificates)</li> <li>• Must be delivered to the respective DOT Regional Offices (For Regular Gift Certificates)</li> <li>• The manner of distribution of Gift Certificates to the recipients (including procedures for the online availment of Gift Certificates (if digital), shall be discussed by the provider with the DOT, through the Human Resource Division (HRD).</li> <li>• The prospective supplier must indicate the following and other relevant description or specifications of the goods or services offered: <ul style="list-style-type: none"> <li>a. Features of the Digital Gift Certificates;</li> <li>b. Complete instructions on how to generate or use of the Digital Gift Certificates and alternative or options in case of offline system;</li> <li>c. List of Merchandise or Stores nationwide where the gift certificates (digital or hard copy) are accepted – both online and physical stores.</li> <li>d. Statement that it will be in the account or responsibility of the service provider if there is an error made in the distribution of the Digital Gift Certificates to DOT recipients.</li> </ul> </li> </ul>	
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	<ul style="list-style-type: none"> <li>• For the awarded bidder: <ul style="list-style-type: none"> <li>a. The awarded supplier must designate an authorized person to distribute the digital gift certificates to the identified DOT recipients. The official list of DOT recipients will be issued by the DOT Human Resource Division (HRD) to the awarded service provider.</li> <li>b. The awarded supplier shall provide an orientation on the use of the digital gift certificates to the recipients.</li> <li>c. The awarded supplier must submit a report showing proof that the Digital Gift Certificates were received by the DOT recipients. This report shall be part of the supporting documents to be submitted for processing of payment.</li> <li>d. Any personal information released by the DOT to the awarded supplier, in relation to the official distribution of the gift certificates, shall be utilized without violating the Data Privacy Law.</li> </ul> </li> <li>• <b>Delivery Period:</b> <p>Delivery to the following sites must be completed within Thirty (30) calendars days upon receipt of the Notice to Proceed:</p> </li> <li>• <b>If Digital Gift Certificates</b></li> </ul> <p><b>Loyalty Awards</b></p> <p><b>Service Milestone:</b> 10 years  <b>No. of Pax:</b> 5  <b>Amount per Pax:</b> PhP10,000.00  <b>Total Amount:</b> P 50,000.00</p>	
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<p> <b>Service Milestone:</b> 15 years  <b>No. of Pax:</b> 3  <b>Amount per Pax:</b> PhP20,000.00  <b>Total Amount:</b> PhP60,000.00 </p> <p> <b>Service Milestone:</b> 20 years  <b>No. of Pax:</b> 17  <b>Amount per Pax:</b> PhP25,000.00  <b>Total Amount:</b> PhP425,000.00 </p> <p> <b>Service Milestone:</b> 25 years  <b>No. of Pax:</b> 18  <b>Amount per Pax:</b> PhP30,000.00  <b>Total Amount:</b> PhP540,000.00 </p> <p> <b>Service Milestone:</b> 30 years  <b>No. of Pax:</b> 8  <b>Amount per Pax:</b> PhP35,000.00  <b>Total Amount:</b> PhP280,000.00 </p> <p> <b>Service Milestone:</b> 35 years  <b>No. of Pax:</b> 3  <b>Amount per Pax:</b> PhP40,000.00  <b>Total Amount:</b> PhP120,000.00 </p> <p> <b>Service Milestone:</b> 40 years  <b>No. of Pax:</b> 3  <b>Amount per Pax:</b> PhP45,000.00  <b>Total Amount:</b> PhP135,000.00 </p> <p> <b>TOTAL P 1,610,000.00</b> </p> <p> <b>RETIREMENT SERVICE AWARD</b> </p> <p> <b>Years in Service:</b> 16-20 years  <b>No. Pax:</b> 1  <b>Amount per pax:</b> PhP30,000.00  <b>Total Amount:</b> PhP30,000.00 </p> <p> <b>Years in Service:</b> 26-30 years  <b>No. Pax:</b> 3  <b>Amount per pax:</b> PhP50,000.00  <b>Total Amount:</b> PhP150,000.00 </p> <p> <b>Years in Service:</b> 31-35 years  <b>No. Pax:</b> 6  <b>Amount per pax:</b> PhP65,000.00  <b>Total Amount:</b> PhP390,000.00 </p> <p> <b>Years in Service:</b> 36 years and above </p>	
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	<p><b>No. Pax:</b> 8  <b>Amount per pax:</b> PhP80,000.00  <b>Total Amount:</b> PhP640,000.00</p> <p><b>TOTAL P 1,210,000.00</b></p> <p><b>GRAND TOTAL: PhP2,820,000.00</b></p> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>• <b>If Regular Gift Certificates</b></li> </ul> <p><b>DOT Office:</b> Central Office/  NCR/Regional Office IV-B  <b>No. of Pcs.:</b> 3,700  <b>Total Amount:</b> PhP1,785,000.00  <b>Address:</b> 351 Sen Gil Puyat  Avenue, Makati City</p> <p><b>DOT Office:</b> Cordillera  Administrative Region (CAR)  <b>No. of Pcs.:</b> 120  <b>Total Amount:</b> PhP60,000.00  <b>Address:</b> Baguio Tourism  Complex, Governor Pack Road,  2600 Baguio City</p> <p><b>DOT Office:</b> Regional Office I  <b>No. of Pcs.:</b> 140  <b>Total Amount:</b> PhP70,000.00  <b>Address:</b> 2<sup>nd</sup> Floor Nisce Business  Center Building, Quezon Avenue,  Brgy Catbangan, San Fernando  City, La Union</p> <p><b>DOT Office:</b> Regional Office II  <b>No. of Pcs.:</b> 370  <b>Total Amount:</b> PhP185,000.00  <b>Address:</b> #2 Dalan na Pav-vurulun,  Regional Government Center  Carig Sur Tuguegarao City,  3500 Cagayan</p> <p><b>DOT Office:</b> Regional Office III  <b>No. of Pcs.:</b> 230  <b>Total Amount:</b> PhP115,000.00  <b>Address:</b> Ground Floor, Clark  Center, Jose Abad Santos Avenue,</p>	
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	<p>Bethaphil II, Clark Freeport Zone, Pampanga</p> <p><b>DOT Office:</b> Regional Office IV-A  <b>No. of Pcs.:</b> 120  <b>Total Amount:</b> PhP60,000.00  <b>Address:</b> CALABARZON OFFICE  Dencris Business Center, Halang  National Highway, Calamba City, 4027  Laguna</p> <p><b>DOT Office:</b> Regional Office V  <b>No. of Pcs.:</b> 190  <b>Total Amount:</b> PhP95,000.00  <b>Address:</b> Regional Center Site Rawis,  4500 Legazpi City</p> <p><b>DOT Office:</b> Regional Office VI  <b>No. of Pcs.:</b> 360  <b>Total Amount:</b> PhP180,000.00  <b>Address:</b> 7th floor, Room 725, Park Inn  by Radisson Iloilo, Benigno Aquino  Jr. Avenue, Mandurriao, Iloilo City</p> <p><b>DOT Office:</b> Regional Office VII  <b>No. of Pcs.:</b> 40  <b>Total Amount:</b> PhP20,000.00  <b>Address:</b> Ground Floor, LDM Bldg.,  cor. Legaspi and MJ Cuenco Sts., 6000  Cebu City</p> <p><b>DOT Office:</b> Regional Office VIII  <b>No. of Pcs.:</b> 50  <b>Total Amount:</b> PhP25,000.00  <b>Address:</b> Brgy. 25 Kanhuraw Hill,  Magsaysay Blvd. 6500 Tacloban  City</p> <p><b>DOT Office:</b> Regional Office IX  <b>No. of Pcs.:</b> 150  <b>Total Amount:</b> PhP75,000.00  <b>Address:</b> GF Samboangan Bayanihan,  Cooperative Building Gen Vicente  Alvarez Street cor. Claveria  Street, Zone IV 7000 Zamboanga  City</p> <p><b>DOT Office:</b> Regional Office XII  <b>No. of Pcs.:</b> 110  <b>Total Amount:</b> PhP55,000.00</p>	
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Conforme:

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Name of Bidder's/Representative

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Signature

\_\_\_\_\_  
Date