



**SUPPLEMENTAL/BID BULLETIN NO. 3**

**PROCUREMENT OF JANITORIAL SERVICES FOR CY 2022  
(DOT-BAC IB NO. 2021-019 (EPA))**

Due to lack of quorum and scheduled EXECOM Strategic Planning on January 26-28, 2022, the Supplemental/Bid Bulletin No. 3 is issued to modify and amend the following provisions in the bidding documents for the above-mentioned project:

**I. The updated schedule of activities is as follows:**

<b>Activities</b>	<b>From</b>	<b>To</b>
1. Deadline of Submission of Bids	Date: January 26, 2022 Time: 9:00 A.M. Venue: 4th Floor Conference Room, DOT Bldg., 351 Sen. Gil Puyat Ave., Makati City	Date: <b>February 2, 2022</b> Time: <b>9:00 A.M.</b> Venue: 4th Floor Conference Room, DOT Bldg., 351 Sen. Gil Puyat Ave., Makati City
2. Opening of Bids	Date: January 26, 2022 Time: 10:30 A.M. Venue: 4th Floor Conference Room, DOT Bldg., 351 Sen. Gil Puyat Ave., Makati City  The conduct of the Opening of Eligibility Documents and Financial Bid may be witnessed by all prospective bidders via Google Meet. Please send the following details to dot.bac@tourism.gov.ph not later than 5:00 P.M. of January 25, 2022:  <ul style="list-style-type: none"> <li>• Name of Representative(s) – maximum of two (2)</li> <li>• Company Name and Contact Number</li> <li>• Email Address</li> </ul>	Date: <b>February 2, 2022</b> Time: <b>11:00 A.M.</b> Venue: 4th Floor Conference Room, DOT Bldg., 351 Sen. Gil Puyat Ave., Makati City  The conduct of the Opening of Eligibility Documents and Financial Bid may be witnessed by all prospective bidders via Google Meet. Please send the following details to dot.bac@tourism.gov.ph not later than 5:00 P.M. of <b>February 1, 2022</b> :  <ul style="list-style-type: none"> <li>• Name of Representative(s) – maximum of two (2)</li> <li>• Company Name and Contact Number</li> <li>• Email Address</li> </ul>

**II. Amendments in the Bidding Documents**

**On Section II. Instruction to Bidders**

<b>From</b>	<b>TO</b>
14. Bid Security Item 14.2 The Bid and bid security shall be valid until May 26, 2022. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.	14. Bid Security Item 14.2 The Bid and bid security shall be valid until <b>June 2, 2022</b> . Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

**On Section VIII. Checklist of Technical and Financial Documents**

<b>From</b>	<b>TO</b>
Class "A" Documents <u>Legal Documents</u> (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or	<b>Class "A" Documents</b> <u>Legal Documents</u> <b>(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR.</b>

(b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, and

(c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; and

(d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

(e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and

(f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and

(g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or  
Original copy of Notarized Bid Securing Declaration; and

(h) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and

(i) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

(j) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which

Technical Documents

(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (Annex "A"); and

(c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents (Note: This statement shall be supported with end-user's acceptance or official receipt(s) or sales invoice issued for the contract) (Annex "B"); and

(d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or  
Original copy of Notarized Bid Securing Declaration (Annex C"); and

(e) Conformity with the Technical Specifications (Section VII), which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable (Section VI); and

(f) Original duly signed Omnibus Sworn Statement (OSS) (Annex "D"); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

<p>should not be earlier than two (2) years from the date of bid submission; and</p> <p>(k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.</p> <p>Class "B" Documents (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.</p> <p>II. FINANCIAL COMPONENT ENVELOPE</p> <p>(m) Original of duly signed and accomplished Financial Bid Form; and</p> <p>(n) Original of duly signed and accomplished Price Schedule(s).xxx</p>	<p>(g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) (Annex "E"); or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.</p> <p>Class "B" Documents (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.</p> <p>II. FINANCIAL COMPONENT ENVELOPE</p> <p>(i) Original of duly signed and accomplished Financial Bid Form (Annex "F"); and</p> <p>(j) Original of duly signed and accomplished Price Schedule(s) (Annex "G").</p>
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For the guidance and information of all concerned.

  
 OIC-USEC. REYNALDO L. CHING  
 BAC Chairperson
 

24 January 2022