



SUPPLEMENTAL/BID BULLETIN NO. 1

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed during the Pre-Bid Conference held on 10 January 2022 for the **Procurement for the Lease of Multi-Function and Energy-Efficient Network Printers and Copying Machines (Early Procurement Activity) DOT-BAC-IB NO. 2021-021**, as follows:

I. Under Section VII. Technical Specifications

ORIGINAL PROVISIONS	AMENDMENT / REVISIONS
<p>Minimum Requirements</p> <ol style="list-style-type: none"> 1. Must be PhilGEPS registered. 2. xxx 3. Must be an Authorized Distributor of the brand being carried or to be provided and a Certificate of Exclusive or Authorized Distributorship must be submitted as part of the technical documents/requirements. The said Certificate must indicate that the bidder is authorized to lease the equipment. 4. xxx 	<p>Minimum Requirements</p> <ol style="list-style-type: none"> 1. Must be PhilGEPS registered. 2. xxx 3. <u>Must be an Authorized Distributor or Dealer of the brand being carried or to be provided. A certificate must be submitted as an attachment to the Technical Specifications page of the Technical Bid. The said certificate must indicate that the bidder is authorized to lease the equipment."</u> 4. xxx
<p>Scope of Services</p> <ol style="list-style-type: none"> 1. xxx 2. The Service Provider must complete the installation of all the required units within Fifteen (15) calendar days upon receipt of the Notice to Proceed (NTP). 3. xxx 	<p>Scope of Services</p> <ol style="list-style-type: none"> 1. xxx 2. <u>The Service Provider must complete the installation of all the required units within forty-five (45) calendar days upon receipt of the Notice to Proceed (NTP).</u> 3. xxx
Minimum Specifications	
Black and White MFP/Photocopier	
Model Year: Not earlier than 2019 (before 2015)	Model Year: Not earlier than 2019
Paper weight: 55 g/m ² to 200 g/m ²	Paper weight: at least 70 gsm
Print per minute (ppm): min 30 ppm – max 35 ppm	Print per minute (ppm): at least 30 ppm
Copy per minute (CPM): min 30 cpm – max 35 cpm	Copy per minute (cpm): at least 30 cpm
Mobile Application Scanner Utility	Mobile application scanner utility is an application where it lets you print and scan documents through Android devices such as mobile phone.
Full-Color MFP/Photocopier	
At least 10.1-inch color LCD touchscreen	At least 7-inch color LCD touchscreen.

Paper weight: 60 g/m ² to 300 g/m ²	Paper weight: at least 70 gsm
CPU Processor: 1.8 Ghz	CPU Processor: at least 1.6 Ghz
Print per minute (ppm): min 30 ppm – max 35 ppm	Print per minute (ppm): at least 30 ppm
Copy per minute (CPM): min 30 cpm – max 35 cpm	Copy per minute (cpm): at least 30 cpm
Mobile Application Scanner Utility	Mobile application scanner utility is an application where it lets you print and scan documents through Android devices such as mobile phone.

II. The following amendments and clarifications are provided for the prospective bidder(s) guidance and reference:

- 1) Files should be saved in the following formats:
 - a. PDF (Portable Document Format)
 - b. JPG or JPEG (Joint Photographic Experts Group)
 - c. PNG (Portable Network Graphics)
 - d. TIF or TIFF (Tagged Image File Format)
- 2) Complete Delivery and installation should be completed within 45-days upon receipt of the Notice to Proceed (NTP)

For purposes of determining the Lowest Calculated Bid (LCB), the following estimated quantity shall be used by the prospective bidders:

1. For Monochrome –
 - 6,500 copies per month
2. For Colored –
 - 2,500 copies per month

For purposes of submitting the Price Proposal, the prospective bidder must show the cost per page multiplied to the estimated number of pages per month, then multiply to twelve (12) months, to show the total bid price. The same must not exceed the ABC.

All unamended portions of the Bidding Documents shall remain the same.

This Supplemental/Bid Bulletin shall form an integral part of the Bidding Documents.

Please be informed that the **deadline of submission** and **opening of bids** have been moved to **January 26, 2022 at 9:00 a.m. and 11:30 a.m.**, respectively.

For the guidance and information of all concerned.


OIC-USEC. REYNALDO L. CHING
 Chairperson, Bids and Awards Committee
 Department of Tourism

18 JANUARY 2022