

### INVITATION TO APPLY FOR ELIGIBILITY AND TO BID (IAEB)

The Department of Tourism (DOT) through its Bids and Awards Committee (BAC), invites contractors registered with and classified by the Philippine Contractors Accreditation Board (PCAB) to apply for eligibility and if found eligible, to bid for the hereunder contract:

Name of Project : Design and Build for the Office of Tourism Development Planning (*Rooms 414-416*), Rooms for the Chiefs of Accounting and Budget Divisions.

Brief Description : Provision of conceptualization, design, construction of new and rehabilitation of existing facility and installation of work for electrical, telephone and LAN outlets; Provision of related fixtures, furnishings and other related requirements; Supplies of labor and materials.

Location : DOT Building, T.M. Kalaw, Manila

Approved Budget for the Contract (ABC) : 2.3 Million (*inclusive of applicable taxes*)

Prospective bidders should possess a valid PCAB License applicable/appropriate to the project to be bid, have completed a similar project in the last 5 years, with a value of at least 50% of the approved budget for the contract and have key personnel with design and build experience and equipment available for the execution of the contract. The BAC will use non-discretionary pass/fail criteria in the Eligibility Check/Screening as well as the Preliminary Examination of Bids. The BAC will conduct post-qualification of the Lowest Calculated Bid.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulation (IRR).

The schedule of BAC activities is as follows:

<b>BAC Activities</b>	<b>Schedule</b>
1. Submission of Letter of Intent (LOI)	September 4-11, 2009 (8:00 am – 5:00 pm) Rm. 314 3 <sup>rd</sup> Floor DOT Building T.M. Kalaw St. Ermita, Manila
2. Issuance of Eligibility Checklist/Sample Forms	Upon submission of Letter of Intent (LOI) Rm. 314 3 <sup>rd</sup> Floor DOT Building T.M. Kalaw St. Ermita, Manila
3. Deadline for Submission of Eligibility Requirements	September 21, 2009 (until 1:00 p.m. only) Rm. 314 3 <sup>rd</sup> Floor DOT Building T.M. Kalaw St. Ermita, Manila
4. Eligibility Check	September 21, 2009 (2:00 pm) DOT Training Room 2 <sup>nd</sup> Floor DOT Building T.M. Kalaw St. Manila
5. Notice of Eligibility/Non-Eligibility	September 21, 2009
6. Issuance of Bid Documents to Eligible Bidders	September 22-25, 2009 (8:00 am – 5:00 pm) Rm. 314 3 <sup>rd</sup> Floor DOT Building T.M. Kalaw St. Ermita, Manila
7. Pre-bid Conference with Eligible Bidders	September 28, 2009 (10:00 am) DOT Training Room 2 <sup>nd</sup> Floor DOT Building T.M. Kalaw St. Ermita, Manila
8. Release of Supplemental/Bid Bulletin	October 1, 2009
9. Deadline for Submission of Bids ( <i>Technical and Financial Proposals</i> )	October 14, 2009 (until 1:00 p.m. only) Rm. 314 3 <sup>rd</sup> Floor DOT Building T.M. Kalaw St. Ermita, Manila
10. Opening of Bids ( <i>Checking for completeness of Technical and Financial Proposals</i> )	October 14, 2009 (2:00 p.m.) DOT Training Room 2 <sup>nd</sup> Floor DOT Building T.M. Kalaw St. Ermita, Manila

The BAC will issue to prospective bidders Eligibility Checklist and Sample Forms at the BAC Secretariat Rm. 314 3<sup>rd</sup> Floor DOT Building T.M. Kalaw St. Ermita, Manila c/o Mr. Florencio Capati (*Tel. Nos. 524-1680 and 524-1742*), upon submission of a LOI, and upon payment of a non-refundable amount of P 100.00 to the Department of Tourism Cashier. Prospective bidders shall submit the Eligibility Requirements to the SBAC in sealed envelopes at the said address. They may also obtain the results of the Eligibility Check at the same address.

The BAC will issue Bid Documents only to bidders declared by the BAC to be eligible for the bidding upon payment of a non-refundable amount of P 2,000.00 to the Department of Tourism Cashier. Bids shall be submitted to the BAC in sealed envelopes at the above-mentioned address.

The Department of Tourism reserves the right to reject any or all bids, declare a Failure of Bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the Department of Tourism may accept the offer most advantageous to the government. Further, the Department of Tourism assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

**Approved by:**

**(Sgd.) Usec. Oscar P. Palabyab**  
BAC Chairman